

**To:** Daly, Eric[Daly.Eric@epa.gov]; Kodama, Doug[Kodama.Doug@epa.gov]; Mosher, Eric[Mosher.Eric@epa.gov]  
**From:** Paulikas, Theresa M.  
**Sent:** Tue 8/8/2017 2:29:00 PM  
**Subject:** RE: Daly schedule changes for next week, 8/14-8/18 2017

Eric,

I will send in an amended TA ticket for Monday and yes you will have to contact Melanie for the SmartRide Car.

Thanks,  
Terry

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**From:** Daly, Eric  
**Sent:** Tuesday, August 08, 2017 9:49 AM  
**To:** Paulikas, Theresa M. <Paulikas.Terry@epa.gov>; Kodama, Doug <Kodama.Doug@epa.gov>; Mosher, Eric <Mosher.Eric@epa.gov>  
**Subject:** Daly schedule changes for next week, 8/14-8/18 2017  
**Importance:** High

Good Morning:

I am finalizing the work this week with Weston. Everything is going well but I was off by one day (Due to radon canister pickup on Monday morning with resident and some shipment of equipment). This will require revision to my TA, Leave, AWL request. I apologize for the lengthy email.

I will need to extend my trip from return date of Sunday, August 13<sup>th</sup> until Monday, August 14<sup>th</sup>. I am not sure if we need to amend my TA or it can be done through the voucher. **Terry, please let me know.**

I will also need to extend my drop off time for the Smart Ride GOV. I currently have 9 am on the 14<sup>th</sup> as the drop time and will need to switch it to 9 pm on the 14<sup>th</sup>. Hopefully that won't be an issue. **I assume I send revision request to Melanie Soper? Is there anyone else I should contact?**

I will need to revise the Leave I had approved due to this change. Eric M./Doug, **please pull back my Travel Comp Leave for Monday, August 14<sup>th</sup>.** I would like to shift that to Tuesday, August 15<sup>th</sup> and will submit that new request. **Also, please pull back my annual leave scheduled for Friday, August 18<sup>th</sup>.**

Lastly, I am requesting to shift my AWL from Thursday, August 17<sup>th</sup> to Friday, August 18<sup>th</sup>. I will resubmit my AWL request email with those changes.

If all this works, my schedule for next week will be:

Monday-NFB/Travel  
Tuesday-Travel Comp Leave  
Wednesday-Edison  
Thursday-Edison  
Friday-AWL

Thanks everyone!!!

Regards,  
Eric M. Daly  
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US Environmental Protection Agency- Region II  
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"We must, indeed, all hang together, or assuredly we shall all hang separately", Benjamin Franklin